

# PARENT/STUDENT GUIDE

TO EXTENDED LEARNING



FORT GIBSON HIGH SCHOOL

**VIRTUAL**

BEN PEMBERTON, PRINCIPAL

| [FORTGIBSONTIGERS.ORG](http://FORTGIBSONTIGERS.ORG)

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SPRING 2020

FORT GIBSON PUBLIC SCHOOLS



## OVERVIEW & PURPOSE

- The purpose of this guide is to provide answers and expectations during our time of virtual learning.
- Our hope is to maintain academic rigor while providing a sense of stability to our students and their families

## EXPECTATIONS

- HS Students will be required to complete all assignments given by their teachers, whether by Google Classroom or in packet/worksheet form.
- Students should expect to spend approximately 3 hours per day completing schoolwork. Some students may need additional time.
- Virtual assignments should be submitted digitally by the following Monday.
- Paper packets should be submitted on a bi-weekly basis, according to the drop-off/pick-up schedule.

## HOW TO PICK UP WORK

- HS students will be able to pick up their materials needed for extended learning on Monday at the HS from 8:00 am to 1:00 pm.
  - Initial Pick-up date: April 6th
  - Additional Pick-up/Drop-off dates: April 20th, May 4th
- Packets will be picked up in the hallway in front of the auditorium.
- Numbers for packet pick-up are traditionally small. No more than 5 people will be allowed in the pick-up area at a time.

## HOW TO COMMUNICATE WITH MY CHILD'S TEACHER(S)

- Teachers will have daily office hours to assist your child and help students with any problems that might arise. Office hours will be held in a virtual platform that will be selected by your child's teacher. This may include but is not limited to: text message, Google Classroom, email or phone calls.
  - Math - 9am - 11am
  - English - 10am - 12am
  - Science - 11am - 1pm
  - Social Studies - 12pm - 2pm
- Teachers will be attempting to make contact twice per week to check in on your child.



## HOW TO RETURN WORK

- Work done virtually will be submitted online. Students completing paper packets will return their work bi-weekly, according to the pick-up and dropoff schedule. Please ensure your child has their name and grade level clearly marked on each assignment and on their packet. You may return completed work at any time to the building drop box located at the front of each site or you may return it when you come to pick up your child's work for the next week.

## WILL WORK BE GRADED

- Yes, academic expectation and integrity remain in force. Two grades per week can be expected per class.

## HOW DO I GET PERSONAL BELONGINGS FROM THE SCHOOL

- Advisory teachers will be contacting students to determine if students have electronic devices or other material which is deemed essential to learning.
- Based on this information, we will make individual accommodations to meet the needs of each student.
- **Students who need to pick up laptops, textbooks or other items essential to learning will need to contact the HS office beginning Monday, April 6th in order to schedule a time (10 min increments) to pick up their possessions.** Please know that we will be following CDC guidelines through this process. No loitering will be allowed. Students must get their equipment and immediately leave campus. HS office phone # 918-478-2452
- Pick-up dates/times: Office hours: 8am - 1pm
  - 9th grade: Tues. April 7th
  - 10th grade: Wed. April 8th
  - 11th grade: Thur. April 9th
  - 12th grade: Fri. April 10th

## LIBRARY RESOURCES

- Our High School library webpage has information on how to access the digital resources within our school library and digital book titles from our local libraries. Email Mrs. Harrison if you have any questions at [k\\_harrison@fortgibsonstigers.org](mailto:k_harrison@fortgibsonstigers.org). Click for the HS library -> <https://bit.ly/2Jw9VdH>



## MEAL OPTIONS

- Meals will be served Monday - Friday at First Baptist Church and at our Main Cafeteria on campus for any student or child ages 18 and under, free of charge. We will be providing breakfast and lunch each day. If you prefer to pick up your meals on Monday for the entire week, you will be allowed to do so. We will also be running routes on Monday evenings to accommodate our rural students. Locations and times of rural routes will be published once the need is established. The locations and times will be published on our website and sent out via social media and our school notification system. Special arrangements for meals may also be made to accommodate extenuating circumstances by calling (918) 478-2474 M-F 8:00 am to 1:00 pm

## MAJOR EVENTS - (SENIORS ONLY)

### GRADUATION

- We will make every attempt to hold a graduation ceremony. Graduation could be postponed to a later date, possibly July. Depending on conditions and recommendations from the state and CDC, it may be necessary to take alternative measures to ensure that we recognize students. We are currently working on alternative measures to recognize students in the event that we remain restricted.

### SENIOR CHECK-OUT

- Graduating seniors will still be required to check-out at the end of the school year. We will be providing more information about this process as it becomes available.

### SCHOOL ISSUED DEVICES

- Senior students will be required to turn-in their school issued devices according to the senior check-out process.

### SENIOR APPRECIATION CEREMONY

- We will not be rescheduling the senior appreciation ceremony at this time.

### SENIOR INTERSHIPS

- All senior internships have been canceled. Mrs. Harrison and Mr. French will be contacting students individually to discuss final course requirements.

### SENIOR PORTFOLIOS

- All portfolios will be accepted "as is." Senior students will not be required to complete remaining portions of their portfolio in order to graduate.



## MAJOR EVENTS - ALL STUDENTS

### AP CLASSES

- Students are encouraged to take the AP Exams for the courses in which they are enrolled, due to the fact that allows them to gain college credit for a passing score. Please note that these exams have been modified by the College Board to include only 3/4ths of the content, considering the extenuating circumstances surrounding the global pandemic. Students will also have the option to take these exams virtually. Please see [www.apcentral.collegeboard.org](http://www.apcentral.collegeboard.org) for more details.
- Students will remain on a 5.0 scale whether they decide to take the exam or not.
- Students should consult their AP teacher for guidance.

### AWARDS ASSEMBLIES

- We will not be rescheduling any of our awards assemblies at this time.

### CHEERLEADING TRYOUTS

- We are currently working with our cheerleading sponsors to develop a virtual cheerleading tryout process. We will be communicating these details once these procedures have been finalized.

### CONCURRENT ENROLLMENT

- HS Students will still be required to complete the coursework for classes in which they are concurrently enrolled, according to the direction and guidance given by their instructor and the academic institution.

### DRIVER'S EDUCATION

- We will not be conducting Driver's Education classes this summer.

### ELECTIVE COURSES

- Students will be given an option to
  - A) Receive the current grade in the class or
  - B) Be given the opportunity to complete virtual coursework in order to improve their grade. This will be done in a good faith effort to allow students to improve their GPA, qualify for scholarships etc.
- Elective coursework teachers will be contacting the parents of each student in their class in order to outline these options, provide guidance, and record their preference.
- Students enrolled in E2020 elective courses will receive the same options.



## MAJOR EVENTS - ALL STUDENTS (Continued)

### PORTFOLIO

- Senior Portfolio's will be accepted "as is" and will not keep students from graduating.

### PROM

- At this time, prom has been canceled.
- Underclassmen who have purchased a ticket will have a voucher for prom next year.
- Senior students will receive a full refund during senior checkout. We will provide more details on this process at a later date.

### RED/WHITE SCHOLAR BANQUET

- The Red/White banquet may be postponed to a later date depending on conditions and recommendations from the state and CDC.

### YEARBOOKS

- If you have ordered a yearbook, will send out a notification once they have arrived and are available for pickup.
- If you have not purchased a yearbook, they will be available for purchase on a first come, first serve basis.

## SPECIAL EDUCATION

- If your child participates in the Special Education program their Special Education teacher will contact you to make arrangements for support and services.

## QUESTIONS/CONCERNS

- If you have any questions or concerns please call the High School office at (918) 478-2452 Monday - Friday from 8:00AM - 1:00PM.
- You may also email:  
Ben Pemberton, HS Principal at [b\\_pemberton@fortgibson.tigers.org](mailto:b_pemberton@fortgibson.tigers.org) or  
Chuck London, HS Assistant Principal at [c\\_london@fortgibson.tigers.org](mailto:c_london@fortgibson.tigers.org)